**QUANTOCK MEDICAL CENTRE PATIENT PARTICIPATION GROUP**

# MINUTES OF MEETING HELD AT NETHER STOWEY LIBRARY

# Wednesday 15th February 2023

## PRESENT

Diane Faris, Helen Stacey (Practice Manager & Chair), Maggie Harlow, Terry Binding, Kate Hope, Ian Faris (Minutes)

**APOLOGIES**

Elizabeth Woolcock

## The meeting opened at 1030. There was only one item on the agenda – Helen Every’s retirement event and the meeting was thrown open to ideas for something special and entertaining.

It was agreed that we need to contact Geoff, Helen’s husband, regards obtaining history, photos and anecdotes. Helen suggested that ex-colleagues who have left the practice may not be much help as they didn’t work with her for very long.

It was agreed that it would be impossible for us to provide all food to a low-fat, low-sugar, gluten-free spec but we will try to accommodate most people. It was agreed to limit the suggested bowl of fruit to grapes which are easy to eat and no-mess.

Helen will provide some gluten-free sandwiches, cheese & biscuits and make a quiche.

Maggie will also provide sandwiches (egg & cress + cucumber are, apparently, widely appreciated) and sausage rolls.

Terry will provide fairy cakes, with and without gluten, and scones.

Diane will provide tartlets.

The Medical Centre will provide tea/coffee, cups & saucers, beakers, plates, napkins etc..

Helen will contact Maggie Harrison, who runs the Wednesday Club, to advise them that we will be using the main hall of the Church Centre between 1500-1700. Wi-fi and a PA will be available. Ian will look at providing some background music.

Helen will advertise the event in the Quantock Messenger, Di will advise the Walking Group, Terry the W.I. and Bowls Club, Maggie the Gardening Club and Kate her contacts and draw up a list of those indicating their intention to attend.

Terry, Kate and Maggie will serve in the kitchen, with all that entails.

The date was agreed as Wednesday March 8th.

## ANY OTHER BUSINESS

The defibrilator costs in excess of £1000 per year to run. In addition to the annual servicing charge there’s a need to replace batteries periodically plus replacement pads cost £300 each. It was agreed that the village should be made aware that this sort or service does not come free.

There’s a new DOPLA machine on the market which reduces operating time from 1 hour to 10 minutes. This would save a lot of nurse hours and, therefore, be of great benefit to the surgery, but it costs £3500. Helen asked for views on fundraising to help facilitate purchase. Ian suggested a quiz, Maggie a beetle drive and Terry an auction of a wide range of items and services. It was agreed to give this some urgent thought with a view to initiating action once the next event is behind us.

## NEXT MEETING

TBA.

Meeting closed at 1130.